

Episcopal Diocese of West Tennessee  
Report of Clergy Licensed to Serve

Name: \_\_\_\_\_

All Priests licensed to serve in the Diocese of West Tennessee must report their activities to the Bishop for the past year and apply for renewal of their license for the coming year.

**This form should be returned annually by January 6 of the year following service.**

**Also please complete/update the Clergy Info Form be found at  
<http://www.episwtn.org/resources/diocesan-policies/>**

Mail: Ms. Elizabeth Gassler Diocese of West TN, 692 Poplar Ave, Memphis TN, 38105

Fax: 901-526-1555

Email: [diocese@episwtn.org](mailto:diocese@episwtn.org)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Diocese of Canonical Residence: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Did you exercise your ordained ministry in this diocese during the year stated above? YES  NO

Do you wish to renew your license to serve in the Diocese of West Tennessee for another year?  
YES  NO

Do you wish to have your name included on the Clergy Supply List made available to all parishes?  
YES  NO

During the stated year above, I was assigned to the following congregation(s) and all Ecclesiastical Acts which I performed while assigned there are recorded in the parish register.

Congregation \_\_\_\_\_ Location \_\_\_\_\_

Congregation \_\_\_\_\_ Location \_\_\_\_\_

\_\_\_\_\_ During the year stated above, I was assigned to a congregation.

→ List on reverse side, or on a separate sheet of paper, all Ecclesiastical Acts that you performed, other than in the congregation to which you were assigned and were not recorded in any parish register.

\_\_\_\_\_ During the year stated above, I was not assigned to a congregation.

→ List on reverse side, or on a separate sheet of paper, all Ecclesiastical Acts that you performed were not recorded in any parish register.

\_\_\_\_\_ During the year stated above, I was employed in a church-related position (chaplaincy, diocesan staff, mission, etc.

→ List on reverse side, or on a separate sheet of paper, all Ecclesiastical Acts that you performed, other than those performed in a church-related position.

Reviewed and approved by:

\_\_\_\_\_  
The Rt. Rev. Don E. Johnson  
Bishop of the Episcopal Diocese of West TN

\_\_\_\_\_  
Date

Episcopal Diocese of West Tennessee  
Report of Clergy Licensed to Serve  
Name: \_\_\_\_\_

Date	Ecclesiastical Act	Congregation	City/State

Reviewed and approved by:

\_\_\_\_\_The Rt. Rev. Don E. Johnson  
Bishop of the Episcopal Diocese of West TN

\_\_\_\_\_Date