

St. Luke's Episcopal Church Youth Minister Job Description

Title:	Youth Minister	Status:	Part-time
Reports to:	Rector	Salary:	Commensurate with experience

Job Summary

Support and lead the ongoing youth ministries at St. Luke's Episcopal Church by building deep and meaningful relationships, modeling a Christ-like lifestyle and faith, assisting and leading ministry events, aiding in the transformative education of youth in accordance with the teachings and rites of the Episcopal Church, and becoming actively involved in the life of St. Luke's.

Qualifications

- A Christian committed to Christ and the church as the Body of Christ
- A respect and appreciation for the Episcopal Church's expression of faith
- A lifestyle that reflects an authentic commitment to Christ and on that can be modeled for youth
- An enthusiastic desire to engage with and learn from young people and parents alike
- Ability to help parents determine spiritual goals for their students
- Ability to recruit and raise up leaders
- Ability to manage time, complete assignments, and initiate new and creative ideas
- A valid driver's license
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Essential Responsibilities

1. Episcopal Youth Community (EYC) of St. Luke's Episcopal Church
 - Lead and nurture 6th – 12th grade youth in faith formation and active participation in parish life
 - Lead Sunday morning youth Christian Education class
 - Build relationships with middle and high school youth and their families
 - Plan and implement regularly-scheduled activities for the EYC throughout the fall and spring semesters, as well as periodic activities during the summer
 - Coordinate occasional activities with other groups within St. Luke's (Outreach, Pastoral Care, etc.), as required
 - Recruit adult assistants as needed
 - Maintain regular communication through social electronic media with EYC members and their parents, including providing updates to the St. Luke's website and Facebook page and the St. Luke's EYC Facebook page
 - Prepare EYC articles for the monthly church newsletter

2. The Episcopal Diocese of West Tennessee

- Serve as the contact person for Diocesan Youth Community (DYC) events
- Encourage youth participation and St. Luke's representation in DYC events

3. Administrative

- Build and maintain relationship with Rector regarding all EYC activities
- Periodically report to the Vestry regarding EYC activities
- Provide a written annual report of EYC activities for the Annual Parish Report
- Submit an annual budget for EYC activities
- Be knowledgeable of and comply with all policies regarding contact with youth as established by St. Luke's Episcopal Church, the Episcopal Diocese of West Tennessee, and The Episcopal Church

Note: A full background check and completion of Safeguarding training is required prior to employment

Application Procedure

Please send letter of interest, résumé, and list of references to:

Trudy Lovell, Parish Administrator
St. Luke's Episcopal Church
309 E. Baltimore Street
Jackson, TN 38301
731-424-0556 - phone
trudy@estlukes.org - email